

Date: Tue, June 16, 2020 6:00 PM

Call to Order

Held virtually via: <https://global.gotomeeting.com/join/947914573>

Meeting called to order at 6:01PM by J. Martin, President

Members Attending: K. Babb, S. Bednar, J. Costello, M. Dilts, T. Harmer, M. Ireland, L. Kier, B. Lee, J. Martin,
Also Attending: H. Smith (Director), C. Barrows (Assistant Director), Wendy Martzel (Guest)

Welcome and Introduction of Guests

- Welcome by J. Martin.
- 1 Guest; Wendy Martzel

Approval of Minutes of Previous Meeting (May 19, 2020)

May Meeting Minutes MOVED by M Ireland to approve & SECOND by L. Kier, APPROVED.
Mark to provide FINAL copy to Wilma and Dropbox

Current Business (Recurrent Items)

- **Director's Report**
 - Currently 2 days into No-contact Self-pickup from 11am-1pm
 - 49 orders picked up from 67 placed. Patrons have 7 days to pick up
 - Looking to expand hours based upon initial success
 - Summer Reading starting soon
 - Looking to promote WIFI by placing the picnic table in the first parking spot as a test
 - If well received, may consider expanding as available
 - Have an abundance of donated books and expired magazines.
 - Will consider putting them out for free during pick-up hours
- **Assistant Director's Report**
 - Summer reading will be all online
- **Governance Committee report**
 - No report, but want to schedule
- **Management Committee report**
 - Provided updated invoice to band w/ 25% and extended terms
 - Will have meeting in near future

- **Programs & Services Committee report**
 - Encourage members to take the opportunity to sit in & watch the online programs
- **Fundraising Committee report**
 - Met on June 15
 - Cancelled Sho-fly Run
 - Discussed mailings to reach out to patrons and supporters.
 - S Bednar looking at pricing for postal mailing vs our mailing list
 - Encouraged to keep Wilma in loop as she has mass mailing resources
 - Josh sending letter out to last year's Auction sponsors & guests
 - Encourage people to consider Extra Give starting ~ Oct
- **Treasurer Report: M Ireland**
 - Income is ahead of expenses for the year to date, largely because expenses are below projections.
 - Budget will start diving into the red compared to projections later this year as income we planned on does not materialize
 - PPP funds received and will start being used for payroll starting June 19
 - Motion to accept and file report MOVED by M Ireland, SECOND by T Harmer, APPROVED

New Business

- **BUDGET**
 - Budget established in January is not reflective
 - Cancelled fundraisers
 - State funding is partial but won't affect until 2021
 - Services are different
 - Going to recalculate budget for 2020 2nd half and 2021 then have a budget only meeting
- **REOPENING**
 - Discussion about expanding services while making sure employees are comfortable with their safety
 - Requests have been received for computer and rack "browsing" access
 - Discussion about offering these services by reservation at a future date
 - Board supports the policy to only allow building access to people wearing a mask.
 - Other alternatives, including curbside pickup exist for people unable or unwilling to wear a mask.

Other Business

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Correspondence Needed:

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Upcoming Meetings:

Next Meeting on August 18, 6pm, will be virtual meeting.

Adjournment

Motion to Adjourn by T Harner, 2nd by B Lee. APPROVED @ 7:05pm

Minutes by: M. Dilts